

SECRET

SS 5

Approved For Release 2004/05/05 : CIA-RDP55-00037A000100040013-9

WEEKLY ACTIVITY REPORT

(Items marked with an * are suggested for Mr. Baird's Report)

A. PROGRESS REPORT - OLD PROJECTS

1. Mobile Audio-Visual Aids Device - No change.
2. War Plans Staff Officer Course Manual - One-half of the material has been completed. The completion date is projected for 7 December.
3. Translation of Basic Agent Training Tradecraft Manual ✓ 25X1
~~Translation~~ has been completed, and is now being typed.
4. The Red Interpreter - Two advance copies have been received. Total number of copies to be completed by 20 November. Publication will be reviewed by the OTR Publications Board.
5. Filmagraph Production for BIC(I)
 - a. Completed set of 14 drawings for 2"x2" lantern slides, title, "Flow of Intelligence." Material now in Printing and Reproduction Unit.
 - b. A second set of 14, 2"x2" colored lantern slides on the subject, "Selection of Strategic Air Targets," has been completed in layout.
6. Educational Exhibit and Display Panels for BIC(I) - No change.
7. Order of Battle Edited Training Film - No change.
8. Revision of the Sheet - No change.
9. TR(S) Program of Instruction - No change.
10.
11.
12.
13.
14. TR(S) Lesson Folder File - No lesson folders received during the week.

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15. Publication of Guide for Stenographers and Typists - No change.
16. Editing of Area Background Film - No change.
17. Project Theatrical - The Training Methods Specialist and the C/TAB conducted a 2-day course for the 8 Theatrical students on 16-17 November. This project was in cooperation with PTD/TR(S).

B. PROGRESS REPORT - NEW PROJECTS

1. Complete editing of Basic Agent Training Tradecraft Manual [redacted]
The Chief, E&R has been requested to edit the complete text of the English version of the BAT Manual for the purpose of revision of its organization to make it more practical for instructional uses and to continue to clarify the content.

C. ITEMS OF CURRENT INTEREST

None

D. ITEMS OF ADMINISTRATIVE INTEREST

1. Mr. [redacted] is attending Phase III, Basic Training Program.
2. Mrs. [redacted] is attending the Administrative Support Course.
3. Discussions were held by the Librarian with Mr. [redacted] concerning the procurement of material on Communism from the various area desks. Meetings will be arranged with the chief Reports Officer of each Division.
4. Chief, TAB conducted discussions with the Chief, A&E Staff concerning the evaluation program to be developed for the Instructor Training Course.
5. The Map Training Officer assisted a representative of WH/ [redacted] in preparing materials, including maps for an emergency presentation.

[redacted]
Chief, Training Aids Branch